

Auditing Procedures Report

Issued under P.A. 2 of 1968, as amended and P.A. 71 of 1919, as amended.

Local Unit of Government Type <input type="checkbox"/> County <input type="checkbox"/> City <input type="checkbox"/> Twp <input type="checkbox"/> Village <input type="checkbox"/> Other				Local Unit Name		County	
Fiscal Year End		Opinion Date			Date Audit Report Submitted to State		

We affirm that:

We are certified public accountants licensed to practice in Michigan.

We further affirm the following material, "no" responses have been disclosed in the financial statements, including the notes, or in the Management Letter (report of comments and recommendations).


YES
NO

Check each applicable box below. (See instructions for further detail.)

1. ☐ ☐ All required component units/funds/agencies of the local unit are included in the financial statements and/or disclosed in the reporting entity notes to the financial statements as necessary.
2. ☐ ☐ There are no accumulated deficits in one or more of this unit's unreserved fund balances/unrestricted net assets (P.A. 275 of 1980) or the local unit has not exceeded its budget for expenditures.
3. ☐ ☐ The local unit is in compliance with the Uniform Chart of Accounts issued by the Department of Treasury.
4. ☐ ☐ The local unit has adopted a budget for all required funds.
5. ☐ ☐ A public hearing on the budget was held in accordance with State statute.
6. ☐ ☐ The local unit has not violated the Municipal Finance Act, an order issued under the Emergency Municipal Loan Act, or other guidance as issued by the Local Audit and Finance Division.
7. ☐ ☐ The local unit has not been delinquent in distributing tax revenues that were collected for another taxing unit.
8. ☐ ☐ The local unit only holds deposits/investments that comply with statutory requirements.
9. ☐ ☐ The local unit has no illegal or unauthorized expenditures that came to our attention as defined in the *Bulletin for Audits of Local Units of Government in Michigan*, as revised (see Appendix H of Bulletin).
10. ☐ ☐ There are no indications of defalcation, fraud or embezzlement, which came to our attention during the course of our audit that have not been previously communicated to the Local Audit and Finance Division (LAFD). If there is such activity that has not been communicated, please submit a separate report under separate cover.
11. ☐ ☐ The local unit is free of repeated comments from previous years.
12. ☐ ☐ The audit opinion is UNQUALIFIED.
13. ☐ ☐ The local unit has complied with GASB 34 or GASB 34 as modified by MCGAA Statement #7 and other generally accepted accounting principles (GAAP).
14. ☐ ☐ The board or council approves all invoices prior to payment as required by charter or statute.
15. ☐ ☐ To our knowledge, bank reconciliations that were reviewed were performed timely.

If a local unit of government (authorities and commissions included) is operating within the boundaries of the audited entity and is not included in this or any other audit report, nor do they obtain a stand-alone audit, please enclose the name(s), address(es), and a description(s) of the authority and/or commission.

I, the undersigned, certify that this statement is complete and accurate in all respects.

We have enclosed the following:	Enclosed	Not Required (enter a brief justification)		
Financial Statements	<input type="checkbox"/>			
The letter of Comments and Recommendations	<input type="checkbox"/>			
Other (Describe)	<input type="checkbox"/>			
Certified Public Accountant (Firm Name)		Telephone Number		
Street Address		City	State	Zip
Authorizing CPA Signature 	Printed Name		License Number	

Kalamazoo Public Library

**Financial Report
with Supplemental Information
June 30, 2007**

Kalamazoo Public Library

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Independent Auditor's Report

To the Board of Trustees
Kalamazoo Public Library

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Kalamazoo Public Library as of and for the year ended June 30, 2007, which collectively comprise the Library's basic financial statements as listed in the table of contents. The financial statements are the responsibility of the Library's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of Kalamazoo Public Library as of June 30, 2007 and the respective changes in financial position for the year then ended, in conformity with accounting principles generally accepted in the United States of America.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Library's basic financial statements. The management's discussion and analysis and required supplemental information, as identified in the table of contents, are not a required part of the basic financial statements but are supplemental information required by the Governmental Accounting Standards Board. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplemental information. However, we did not audit the information and express no opinion on it.

To the Board of Trustees
Kalamazoo Public Library

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise Kalamazoo Public Library's basic financial statements. The accompanying other supplemental information, as identified in the table of contents, is presented for the purpose of additional analysis and is not a required part of the basic financial statements. The other supplemental information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

Plante & Moreau, PLLC

August 31, 2007

Kalamazoo Public Library

Management's Discussion and Analysis

As the management and board of Kalamazoo Public Library, we offer readers of Kalamazoo Public Library's financial statements this narrative overview and analysis of the financial activities of Kalamazoo Public Library for the fiscal year ended June 30, 2007.

Financial Highlights

- The assets of Kalamazoo Public Library exceeded its liabilities at the close of the most recent fiscal year by \$13,577,486. Of this amount, \$5,063,718 may be used to meet Kalamazoo Public Library's ongoing obligations to citizens and creditors.
- At the close of the current fiscal year, Kalamazoo Public Library's governmental funds reported combined ending fund balances of \$7,260,030, an increase of \$841,460 in comparison with the prior year. Approximately 16 percent of the total amount, \$1,170,031, is undesignated and unreserved.
- At the end of the current fiscal year, the unreserved and undesignated fund balance for the General Fund was \$1,047,740, or 11 percent of total General Fund expenditures.
- Kalamazoo Public Library's long-term debt decreased by \$1,185,000 (13.1 percent) during the current fiscal year, attributed to the payment of bond principal. No new debt was issued during the current year.

Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to Kalamazoo Public Library's basic financial statements. Kalamazoo Public Library's basic financial statements are comprised of three components: (1) government-wide financial statements, (2) fund financial statements, and (3) notes to the financial statements. This report also contains other supplementary information, in addition to the basic financial statements themselves.

Government-wide Financial Statements - The government-wide financial statements are designed to provide readers with a broad overview of Kalamazoo Public Library's finances, in a manner similar to a private-sector business.

- **Statement of Net Assets** - The statement of net assets presents information on all of Kalamazoo Public Library's assets and liabilities, with the difference between the two reported as net assets. Over time, increases or decreases in net assets may serve as a useful indicator of whether Kalamazoo Public Library's financial position is improving or deteriorating.
- **Statement of Activities** - The statement of activities presents information showing how Kalamazoo Public Library's net assets changed during the most recent fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave).

Kalamazoo Public Library

Management's Discussion and Analysis (Continued)

Both of the government-wide financial statements distinguish functions of Kalamazoo Public Library that are principally supported by taxes and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a significant portion of its costs through user fees and charges. The governmental activities of Kalamazoo Public Library include a single program function, culture and recreation, and one major fund reported separately from the general library operations, the Endowment Fund.

Fund Financial Statements - A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Kalamazoo Public Library, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of Kalamazoo Public Library can be classified as governmental funds.

Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

Kalamazoo Public Library maintains seven individual governmental funds: the General, Debt Service, Capital Improvement, Endowment, Agency, Ready to Read, and Gift and Memorial Funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balances for the General Fund, Debt Service Fund, Capital Improvement Fund, and Endowment Fund, which are considered to be major funds. Data from the other governmental funds are combined into a single, aggregated presentation. Individual fund data for each of these nonmajor governmental funds is provided in the form of combining statements elsewhere in this report.

Kalamazoo Public Library adopts an annual appropriated budget for its General Fund and Special Revenue Funds. A budgetary comparison schedule has been provided for the General Fund to demonstrate compliance with the budget, which is included in the required supplemental information.

Kalamazoo Public Library

Management's Discussion and Analysis (Continued)

Notes to the Financial Statements - The notes to the financial statements provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

Other Information - The combining statements referred to earlier in connection with nonmajor governmental funds are presented immediately following the required supplemental information on pensions.

Government-wide Financial Analysis

As noted earlier, net assets may serve over time as a useful indicator of a government's financial position. In the case of Kalamazoo Public Library, assets exceeded liabilities by \$13,577,486 at the close of the most recent fiscal year.

By far, the most significant portion of Kalamazoo Public Library's net assets (48 percent) reflects its investment in capital assets (e.g., land, buildings, machinery, and equipment), less any related debt used to acquire those assets that is still outstanding. Kalamazoo Public Library used these capital assets to provide services to citizens; consequently, these assets are not available for future spending. Although Kalamazoo Public Library's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

An additional portion of Kalamazoo Public Library's net assets (14.7 percent) represents resources that are subject to external restrictions on how they may be used or have been reserved for specific purposes by the board. The remaining balance of unreserved, undesignated net assets (\$5,063,718) may be used to meet Kalamazoo Public Library's ongoing obligations to citizens and creditors.

At the end of the current fiscal year, Kalamazoo Public Library is able to report positive balances in all three categories of net assets, both for the government as a whole as well as for its separate major fund groupings. The same situation held true for the prior fiscal year.

Kalamazoo Public Library

Management's Discussion and Analysis (Continued)

Kalamazoo Public Library Net Assets

	2006-2007	2005-2006	2004-2005
Assets			
Current and other assets	\$ 7,850,805	\$ 6,940,833	\$ 6,143,198
Capital assets	<u>14,350,437</u>	<u>14,783,365</u>	<u>15,195,407</u>
Total assets	22,201,242	21,724,198	21,338,605
Liabilities			
Long-term debt	8,049,658	9,220,769	10,355,645
Other Liabilities	<u>574,098</u>	<u>532,437</u>	<u>515,024</u>
Total liabilities	<u>8,623,756</u>	<u>9,753,206</u>	<u>10,870,669</u>
Net Assets			
Invested in capital assets - Net of related debt	6,515,437	5,763,365	5,045,408
Nonexpendable trust	1,784,792	1,652,682	1,406,157
Restricted for debt service	213,539	240,425	258,419
Unrestricted	<u>5,063,718</u>	<u>4,314,520</u>	<u>3,757,952</u>
Total net assets	<u>\$ 13,577,486</u>	<u>\$ 11,970,992</u>	<u>\$ 10,467,936</u>

As of June 30, 2007, Kalamazoo Public Library's total net assets equaled \$13,577,486. Of that total, 48 percent, or \$6,515,437, is invested in capital assets net of related debt, 13.1 percent, or \$1,784,792, is restricted for a permanent nonexpendable trust, and an additional 1.6 percent is restricted for debt service. The remaining balance of \$5,063,718, or 37.3 percent, is unrestricted net assets. The increase in net assets of \$1,606,494 is reflected in the increase in capital asset investment and unrestricted net assets, reflecting Kalamazoo Public Library's continued investment in capital assets and the repayment of long-term debt.

Kalamazoo Public Library

Management's Discussion and Analysis (Continued)

Kalamazoo Public Library Change in Net Assets

	2006-2007	2005-2006	2004-2005
Revenue			
Program revenue:			
Charges for services	\$ 145,541	\$ 143,926	\$ 139,802
Operating grants and contributions	158,966	227,057	142,915
General revenue:			
Property taxes	10,805,861	10,196,697	9,663,255
State grants	321,448	430,445	308,049
District court penal fines	308,819	279,955	273,637
Investment return	335,056	233,090	170,457
Other	120,159	180,000	112,106
Net loss on sale/disposal of assets	(5,136)	(8,583)	(3,759)
Total revenue	12,190,714	11,682,587	10,806,462
Expenses - Program -			
Recreational and cultural - Library:			
Salaries	4,531,204	4,223,512	4,130,610
Benefits	2,017,610	1,874,185	1,702,108
Materials	102,985	254,595	318,618
Utilities	219,170	215,042	227,550
Supplies	189,462	157,990	177,946
Facilities management	146,902	220,094	162,553
Other	1,606,187	1,416,282	1,313,835
Debt service interest	441,985	492,741	559,943
Depreciation expense	1,328,715	1,325,090	1,326,103
Total expenses	10,584,220	10,179,531	9,919,266
Change in Net Assets	\$ 1,606,494	\$ 1,503,056	\$ 887,196

Kalamazoo Public Library's net assets increased by \$1,606,494 during the current fiscal year as discussed below:

Governmental Activities - Governmental activities increased Kalamazoo Public Library's net assets by \$1,606,494, accounting for all of the total increase in the net assets of Kalamazoo Public Library. Key elements of this increase are attributable to the growth of the Library's taxable value base and continuation of planned capital investment while meeting the bond payment schedule.

Kalamazoo Public Library

Management's Discussion and Analysis (Continued)

Overall, increases in expenses closely paralleled inflation and growth in the demand for services. Several noteworthy exceptions, however, are (1) the Library increased staffing by 1.75 positions for the cataloging of library materials and (2) the growth in medical benefit insurance costs ranged from 8 percent to nearly 12 percent for employees. Although Kalamazoo Public Library's employee compensation is based upon total compensation including benefits, the cost of medical benefits increased at a much higher rate than taxable value growth over the same period.

Financial Analysis of Kalamazoo Public Library's Funds - As noted earlier, Kalamazoo Public Library used fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental Funds - The focus of Kalamazoo Public Library's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing Kalamazoo Public Library's financing requirements. In particular, unreserved fund balance may serve as a useful measure of Kalamazoo Public Library's net resources available for spending at the end of the fiscal year.

As of the end of the current fiscal year, Kalamazoo Public Library's governmental funds reported combined ending fund balances of \$7,260,030, an increase of \$841,460 in comparison with the prior year. Approximately 14 percent of this total amount, \$1,047,740, constitutes unreserved, undesignated fund balance, which is available for spending at Kalamazoo Public Library's discretion. The remainder of the fund balance is designated to indicate that it is not available for new spending because it has already been committed (1) to pay debt service (\$213,539), (2) to support cash flow needs for the first half of the following fiscal year (\$2,735,000), (3) to pay for future capital projects (\$976,939), (4) designated as a permanent endowment fund for Kalamazoo Public Library (\$1,766,362) with a Children's Endowment (\$18,430), or (5) for a variety of commitments for materials and services as of June 30, 2007 (\$277,972).

The General Fund is the chief operating fund of Kalamazoo Public Library. At the end of the current fiscal year, the unreserved fund balance of the General Fund totaled \$1,047,740 and the total fund balance was \$4,060,712. Unreserved fund balance represents 11 percent of total General Fund expenditures.

The fund balance of Kalamazoo Public Library's General Fund increased by \$257,824 during the current fiscal year. The increase in fund balance was created by the increase in taxable values and total tax receipts for the district at the same time the Library delayed the expenditure of selected discretionary expense categories in a conservative approach to the ongoing uncertainty in the national, state, and local economies.

Kalamazoo Public Library

Management's Discussion and Analysis (Continued)

General Fund Budgetary Highlights

The Library's General Fund budget for the fiscal year ended June 30, 2007 projected a net deficiency of revenue and other sources over expenditures of \$650,533, reflecting the transfer of an additional \$400,000 to the Capital Improvement Plan, the increase of 1.75 staff positions for the cataloging of library materials offset by the corresponding decrease in contracted cataloging costs, and adjustments for rate increases for electricity, the cost of telecommunications, and the direct and indirect cost of petroleum products. The additional transfer of funds to the Capital Improvement Plan reflects the intent to set aside a portion of the additional carryover funds from fiscal year 2005-2006.

Capital Asset and Debt Administration

Capital Assets - Kalamazoo Public Library's investment in capital assets for its governmental and business type activities as of June 30, 2007 amounts to \$14,350,437. This investment in capital assets includes land, buildings, furniture and equipment, computer systems, and library materials. The total decrease in Kalamazoo Public Library's investment in capital assets for the current fiscal year was 2.9 percent.

Major capital asset events during the current fiscal year included the following: the replacement of the Library's server hardware and operating systems, the installation of WIFI internet connectivity at several sites, and the replacement of PCs and printers.

Details of Kalamazoo Public Library's capital assets are continued in the notes to the financial statements.

Long-term Debt - At the end of the current fiscal year, Kalamazoo Public Library had total bonded and installment debt outstanding of \$7,835,000, the entirety of which is backed by the full faith and credit of the government.

Additional information on Kalamazoo Public Library's long-term debt can be found in the notes to the financial statements.

Economic Factors and Next Year's Budgets and Rates

Kalamazoo Public Library's primary revenue source is local property taxes. It accounts for approximately 91 percent of all Library revenues. The Library's voted millage is applied to all areas within Kalamazoo Public School District, Mattawan and Otsego School Districts within Oshtemo Township, Portage and Comstock School Districts within the City of Kalamazoo, and Comstock School District within Kalamazoo Township.

In 1990, voters approved a tax levy of 2.88 mills that expires in 2010. In 1995, voters approved an additional levy of 1.12 mills that expires in 2015. Subsequent to the passage of these tax levies, the Library's tax rates have been rolled back to 2.7782 mills and 1.1801 mills, respectively, totaling 3.9583 mills through the application of the Headlee amendment.

Kalamazoo Public Library

Management's Discussion and Analysis (Continued)

During fiscal year 2006-2007, Kalamazoo Public Library's total property tax revenue increased \$609,163 (6 percent) including delinquent receipts over the previous year. The increase in property tax receipts and the increase in interest rates available for the investment of excess operational cash balances offset by fluctuations in single business tax receipts and state aid resulted in an increase in total General Fund revenue of \$578,881 over fiscal year 2005-2006. After increased expenditures for salaries and benefits based on total compensation and overall inflation related increases, the final result was a \$257,824 increase in General Fund balance over the prior year.

The economic outlook for the fiscal year beginning July 1, 2007 is again stronger than the previous one with a projected growth in taxable value of 5.41 percent. And, while it is not yet possible to measure the affects, the overall economic future of Kalamazoo has become brighter with the announcement of the Kalamazoo Promise, a program initiated by a group of benefactors interested in the economic health and quality of life in Kalamazoo. This program guarantees graduates of Kalamazoo Pubic School District up to 100 percent free tuition for four years of tuition at any Michigan public college or university. It is anticipated that an indirect effect of the Kalamazoo Promise will be a strengthening of the Kalamazoo tax base through Kalamazoo housing market demand.

The Library looks forward into the next fiscal year, anticipating a total redesign of its website and the need to continue to invest in building upgrades and maintenance, particularly public areas experiencing the highest traffic patterns. Plans are underway for a multi-year upgrade of the central Library's first floor, replacement of floor coverings at all branches, and an upgrade in computer equipment over the next several years. It is anticipated that a portion of the unreserved increase in General Fund balance as a result of fiscal year 2006-2007 will be invested in the upgrade and maintenance of the Library's capital assets. Also, anticipating the expiration of the Library's original millage in 2010, plans are being made for a renewal vote in 2009.

Requests for Information

This financial report is designed to provide a general overview of Kalamazoo Public Library's finances for all those with an interest in Kalamazoo Public Library's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Head of Finance and Budget, Kalamazoo Public Library, 315 S. Rose St., Kalamazoo, MI 49007.

Kalamazoo Public Library

Statement of Net Assets June 30, 2007

Assets

Cash	\$ 4,366,574
Investments	2,924,385
Accounts receivable:	
Taxes	82,281
Other	115,002
Due from other government units	81,824
Other assets	208,025
Beneficial interest in assets held by the Foundation	72,714
Capital assets:	
Nondepreciable assets - Land	133,173
Depreciable assets:	
Buildings	15,828,755
Furniture, equipment, and automation	2,916,136
Materials	3,705,983
Less accumulated depreciation	<u>(8,233,610)</u>
Total depreciable assets	<u>14,217,264</u>
Total capital assets	<u>14,350,437</u>
Total assets	22,201,242

Liabilities

Current liabilities:	
Accounts payable	202,502
Salaries and wages payable	81,617
Retirement payable	17,020
Compensated absences	206,939
Interest payable	66,020
Noncurrent liabilities:	
Retirement liability	214,658
Contracts and bonds payable within one year	1,240,000
Contracts and bonds due in more than one year	<u>6,595,000</u>
Total liabilities	<u>8,623,756</u>

Net Assets

Invested in capital assets - Net of related debt	6,515,437
Restricted for children's endowment	18,430
Restricted for endowment	1,766,362
Restricted for debt service	213,539
Unreserved	<u>5,063,718</u>
Total net assets	<u><u>\$ 13,577,486</u></u>

Kalamazoo Public Library

Statement of Activities Year Ended June 30, 2007

Program Expenses - Recreational and cultural - Library

Salaries	\$ 4,531,204
Benefits	2,017,610
Materials	102,985
Utilities	219,170
Supplies	189,462
Facilities management	146,902
Other	1,606,187
Debt service interest	441,985
Depreciation expense	<u>1,328,715</u>

Total program expenses 10,584,220

Program Revenue

Charges for services	145,541
Operating grants and contributions	<u>158,966</u>

Total program revenues 304,507

Net program expenses 10,279,713

General Revenue

Property taxes	10,805,861
State grants	321,448
District court penal fines	308,819
Investment return	335,056
Other	120,159
Net loss on sale/disposal of assets	<u>(5,136)</u>

Total general revenue 11,886,207

Change in Net Assets 1,606,494

Net Assets - Beginning of year 11,970,992

Net Assets - End of year \$ 13,577,486

Kalamazoo Public Library

Governmental Funds Balance Sheet June 30, 2007

	General Fund	Debt Service Fund	Permanent Nonexpendable Trust Fund	Capital Improvement Fund	Other Governmental Funds	Totals
Assets						
Cash	\$ 2,840,038	\$ 213,539	\$ 189,008	\$ 976,939	\$ 147,050	\$ 4,366,574
Investments	1,328,601	-	1,595,784	-	-	2,924,385
Accounts receivable	90,652	-	-	-	24,350	115,002
Taxes receivable - Net of allowances	82,281	-	-	-	-	82,281
Due from other governmental units	81,824	-	-	-	-	81,824
Other assets	208,025	-	-	-	-	208,025
Beneficial interest in assets held by foundation	-	-	-	-	72,714	72,714
Total assets	\$ 4,631,421	\$ 213,539	\$ 1,784,792	\$ 976,939	\$ 244,114	\$ 7,850,805
Liabilities						
Accounts payable	\$ 281,073	\$ -	\$ -	\$ -	\$ 20,066	\$ 301,139
Accrued vacation	206,939	-	-	-	-	206,939
Deferred revenue	82,697	-	-	-	-	82,697
Total liabilities	570,709	-	-	-	20,066	590,775
Fund Balance						
Reserved for:						
Encumbrances	78,503	-	-	-	-	78,503
Endowment	-	-	1,784,792	-	-	1,784,792
Prepays	199,469	-	-	-	-	199,469
Unreserved and designated reported in:						
General Fund	2,735,000	-	-	-	-	2,735,000
Debt Service Fund	-	213,539	-	-	-	213,539
Capital Improvement Projects	-	-	-	976,939	-	976,939
Special Revenue Funds	-	-	-	-	101,757	101,757
Unreserved and undesignated reported in:						
General Fund	1,047,740	-	-	-	-	1,047,740
Special Revenue Funds	-	-	-	-	122,291	122,291
Total fund balance	4,060,712	213,539	1,784,792	976,939	224,048	7,260,030
Total liabilities and fund balance	\$ 4,631,421	\$ 213,539	\$ 1,784,792	\$ 976,939	\$ 244,114	
Amounts Reported for Governmental Activities in the Statement of Net Assets are Different Because:						
Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds						14,350,437
Other long-term revenues, not available in the current period, are deferred in the funds						82,697
Accrued interest payable does not require recognition in the governmental funds						(66,020)
Long-term liabilities, including bonds payable, are not due and payable in the current period and therefore are not reported in the funds						(8,049,658)
Net assets of governmental funds						\$ 13,577,486

Kalamazoo Public Library

Governmental Funds Statement of Revenue, Expenditures, and Changes in Fund Balances Year Ended June 30, 2007

	General Fund	Debt Service Fund	Permanent Nonexpendable Trust Fund	Capital Improvement Fund	Other Governmental Funds	Totals
Revenues						
Property taxes	\$ 10,805,861	\$ -	\$ -	\$ -	\$ -	\$ 10,805,861
State grants	321,448	-	-	-	-	321,448
Charges for services	145,541	-	-	-	-	145,541
District court penal fines	308,819	-	-	-	-	308,819
Investment return	151,613	19,147	124,504	24,958	14,834	335,056
Other	165,964	-	17,854	-	77,504	261,322
Total revenues	11,899,246	19,147	142,358	24,958	92,338	12,178,047
Expenditures						
Recreational and cultural:						
Salaries	4,517,314	-	-	-	-	4,517,314
Benefits	2,017,610	-	-	-	-	2,017,610
Materials	955,106	-	-	-	48,803	1,003,909
Utilities	219,170	-	-	-	-	219,170
Supplies	189,462	-	-	-	-	189,462
Facilities management	146,902	-	-	-	-	146,902
Other	1,213,280	-	10,248	-	25,105	1,248,633
Capital outlay	-	-	-	357,554	-	357,554
Debt service:						
Principal	-	1,185,000	-	-	-	1,185,000
Interest	-	451,033	-	-	-	451,033
Total expenditures	9,258,844	1,636,033	10,248	357,554	73,908	11,336,587
Excess (Deficiency) of Revenues Over Expenditures	2,640,402	(1,616,886)	132,110	(332,596)	18,430	841,460
Other Financing Sources (Uses)						
Operating transfers in	7,422	1,590,000	-	800,000	-	2,397,422
Operating transfers out	(2,390,000)	-	-	-	(7,422)	(2,397,422)
Total other financing sources (uses)	(2,382,578)	1,590,000	-	800,000	(7,422)	-
Net Change in Fund Balance	257,824	(26,886)	132,110	467,404	11,008	841,460
Fund Balance - Beginning of year	3,802,888	240,425	1,652,682	509,535	213,040	6,418,570
Fund Balance - End of year	<u>\$ 4,060,712</u>	<u>\$ 213,539</u>	<u>\$ 1,784,792</u>	<u>\$ 976,939</u>	<u>\$ 224,048</u>	<u>\$ 7,260,030</u>
Net Change in Fund Balances - Total Governmental Funds						\$ 841,460
Amounts reported for governmental activities in the statement of activities are different because:						
Governmental funds report capital outlays as expenditures. However, in the statement of activities, the costs of those assets are allocated over their estimated useful lives as depreciation expense:						
Depreciation						(1,328,715)
Additions						904,975
Net effect of disposals						(9,187)
Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds, net effect of change in deferred revenue						17,803
Change in accrued interest on bonds and assessments payable not reported in the governmental fund statements						9,048
Repayment of bond principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net assets						1,185,000
Increase in the amount of retirement payable balances increases the amount of salary expense during the year						(13,890)
Change in Net Assets of Governmental Activities						<u>\$ 1,606,494</u>

Kalamazoo Public Library

Notes to Financial Statements June 30, 2007

Note 1 - Summary of Significant Accounting Policies

The accounting policies of Kalamazoo Public Library, Michigan (the "Library") conform to accounting principles generally accepted in the United States of America (hereinafter referred to as generally accepted accounting principles) as applicable to governmental units. The following is a summary of the significant accounting policies.

Reporting Entity

The accompanying basic financial statements have been prepared in accordance with criteria established by the Governmental Accounting Standards Board for determining the various governmental organizations to be included in the reporting entity. These criteria include oversight responsibility, scope of public service, and special financing relationships. These financial statements contain only the activity of Kalamazoo Public Library, a district library pursuant to 1989 PA 24, effective April 2, 1990. The participating municipalities include the City of Kalamazoo, Kalamazoo Township, Oshtemo Township, and a portion of Texas Township. Based on the significance of any operational or financial relationships with the Library, there are no component units to be included in these financial statements.

The Library's basic financial statements include both government-wide (reporting the Library as a whole) and fund financial statements (reporting the Library's major funds).

Government-wide and Fund Financial Statements

The government-wide financial statements (i.e., the statement of net assets and the statement of activities) report information on all of the nonfiduciary activities of the Library. The effect of all interfund activity has been removed from these statements. Governmental activities, normally supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include: (1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and (2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenue.

Note 1 - Summary of Significant Accounting Policies (Continued)

Separate financial statements are provided for governmental funds. Major individual governmental funds are reported as separate columns in the fund financial statements.

Measurement Focus, Basis of Accounting, and Financial Statement Presentation

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the nonexpendable trust fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenue in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available if they are collected within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government generally considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, expenditures relating to compensated absences, and claims and judgments are recorded only when payment is due.

State grants, licenses and permits, charges for services, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. All other revenue items are considered to be measurable only when cash is received by the government.

The government reports the following major governmental funds:

- The General Fund is the government's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.
- The Debt Service Fund accounts for the resources accumulated and payments made for principal and interest on long-term general obligation debt of governmental funds.
- The Capital Improvement Fund accounts for the capital improvements of the Library.

Note 1 - Summary of Significant Accounting Policies (Continued)

- The Permanent Fund - The Nonexpendable Trust Fund accounts for resources legally held in trust, as an endowment, that are legally restricted to the extent that only earnings, and not principal, may be used to support the Library's programs.

Private-sector standards of accounting issued prior to December 1, 1989 are generally followed in the government-wide financial statements to the extent that those standards do not conflict with the standards of the Governmental Accounting Standards Board.

Amounts reported as program revenue include: (1) charges to customers or applicants for goods, services, or privileges provided and (2) operating grants and contributions. Internally dedicated resources are reported as general revenue rather than as program revenue. Likewise, general revenue includes all taxes.

Assets, Liabilities, and Net Assets or Equity

Bank Deposits and Investments - Cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term investments with a maturity period of three months or less when acquired. Investments are stated at fair value. Pooled investment income is proportionately allocated to all funds.

Receivables and Payables - In general, outstanding balances between funds are reported as "due to/from other funds." Any residual balances outstanding between the governmental activities and the business-type activities are reported in the government-wide financial statements as "internal balances."

Property tax receivables are presented net of an allowance for uncollectibles accounts.

Other Assets - Certain payments to vendors reflect costs applicable to future fiscal years and are recorded as prepaid items in both government-wide and fund financial statements.

Capital Assets - Capital assets, which include property, plant, and equipment, are reported as prepaid items in the government-wide financial statements. Capital assets are defined by the government as assets with an initial individual cost of more than \$1,000 and an estimated useful life in excess of two years. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation.

Note 1 - Summary of Significant Accounting Policies (Continued)

Capital assets are depreciated using the straight-line method over the following useful lives:

Buildings and improvements	10-50 years
Equipment	3-20 years
Materials	5-7 years

Compensated Absences (Vacation and Sick Leave) - Vacation leave is accrued as the benefits are earned by the employees and is vested by the employee up to a maximum balance determined by longevity and employee class. At termination of employment, employees are compensated for the balance accrued. All vacation pay is accrued when incurred in the government-wide financial statements. A liability for these amounts is reported in governmental funds only if they have matured, for example, as a result of employee resignations and retirements. Sick leave benefits accumulate, but do not vest and are not payable upon termination of employment. No liability is reported for unpaid accumulated sick leave.

Retirement Benefits - The Library provides employees a benefit to accumulate hours based on contract and years of service to be paid out at retirement. The earned benefit is accrued as a long-term liability in the government-wide financial statements.

Fund Equity - In the fund financial statements, governmental funds report reservations of fund balance for amounts that are not available for appropriation or are legally restricted by outside parties for use for a specific purpose. Designations of fund balance represent tentative management plans that are subject to change.

Property Taxes - Properties are assessed as of December 31. The related property taxes are billed and become a lien on December 1 of the following year. These taxes are due on February 15 with the final collection date of February 28 before they are added to the county tax rolls.

Property taxes are levied on each December 1 on the taxable valuation of property as of the preceding December 31. Taxes are considered delinquent on March 1 of the following year, at which time penalties and interest are assessed.

The Library's 2006 tax is levied and collectible on December 1, 2006 and is recognized as revenue in the year ended June 30, 2007 when the proceeds of the levy are budgeted and available for the financing of operations.

Note 1 - Summary of Significant Accounting Policies (Continued)

The 2006 taxable valuation of the participating municipalities totaled \$2,764 million before adjustments, on which taxes levied consisted of 3.9583 mills for operating purposes. This resulted in approximately \$10.8 million for General Fund operations. This amount was reported in the General Fund as tax revenue.

Note 2 - Deposits and Investments

Michigan Compiled Laws Section 129.91 (Public Act 20 of 1943, as amended) authorizes local governmental units to make deposits and invest in the accounts of federally insured banks, credit unions, and savings and loan associations that have offices in Michigan. The local unit is allowed to invest in bonds, securities, and other direct obligations of the United States or any agency or instrumentality of the United States; repurchase agreements; bankers' acceptances of United States banks; commercial paper rated within the two highest classifications, which matures not more than 270 days after the date of purchase; obligations of the State of Michigan or its political subdivisions, which are rated as investment grade; and mutual funds composed of investment vehicles that are legal for direct investment by local units of government in Michigan.

The Library also maintains an endowment investment policy which allows investments held within the endowment to be invested in all investment vehicles listed above and also allows for investments in securities traded on major U.S. exchanges.

Deposits

Custodial Credit Risk of Bank Deposits

Custodial credit risk is the risk that in the event of a bank failure, the Library's deposits may not be returned to it. The Library does not have a deposit policy for custodial credit risk. At year end, the Library had \$4,327,878 of bank deposits (certificates of deposit, checking and savings accounts) that were uninsured and uncollateralized. The Library believes that due to the dollar amounts of cash deposits and the limits of FDIC insurance, it is impractical to insure all deposits. As a result, the Library evaluates each financial institution with which it deposits funds and assesses the level of risk of each institution; only those institutions with an acceptable estimated risk level are used as depositories.

Kalamazoo Public Library

Notes to Financial Statements June 30, 2007

Note 2 - Deposits and Investments (Continued)

Investments

The investment policy adopted by the board is in accordance with Public Act 196 of 1997. The Library's cash and investments are subject to several types of risk, which are examined in more detail below:

Interest Rate Risk

Interest rate risk is the risk that the value of investments will decrease as a result of a rise in interest rates. The Library's investment policies do not restrict investment maturities, except for within the investment policy relating to the operating funds, and commercial paper which can only be purchased with a 270-day maturity.

	Fair Market Value	Less than One Year	1-5 years	More than Five Years
Corporate bonds	\$ 97,273	\$ -	\$ 97,273	\$ -
Government bonds	<u>1,368,287</u>	<u>1,073,131</u>	<u>245,609</u>	<u>49,547</u>
Total	<u>\$ 1,465,560</u>	<u>\$ 1,073,131</u>	<u>\$ 342,882</u>	<u>\$ 49,547</u>

Credit Risk

State law limits investments in commercial paper to the top two ratings issued by nationally recognized statistical rating organizations. The Library's operating investment policy does not further limit its investment choices. The Library's endowment investment policy limits the purchases to a credit rating of A or better at the time of purchase by Moody's or Standard & Poor's.

	Fair Market Value	Credit Risk Rating
Corporate bonds	\$ 97,273	A Standard & Poor's
Government bonds	1,023,615	AA- Standard & Poor's
Government bonds	<u>344,672</u>	AAA Standard & Poor's
Total	<u>\$ 1,465,560</u>	

Kalamazoo Public Library

Notes to Financial Statements June 30, 2007

Note 3 - Monies Held by Foundation

Amounts shown as beneficial interest in assets, held by the Foundation represent monies placed with the Kalamazoo Community Foundation (the "Foundation") by the Library, specifying itself as the beneficiary. The Library and the Foundation are unrelated entities. The Library has the right, at any time, to request from the Foundation all or a portion of the current balance of such monies held by the Foundation. The Foundation, as custodian of such funds, continues to report the funds as assets of the Foundation, with a corresponding liability, agency non-endowed funds. The Library reports this asset at the present value of future payments expected to be received. The balance of these funds as of June 30, 2007 was \$72,714.

Additionally, funds for the benefit of the Library have been established at the Foundation for the receipt of gifts from donors other than the Library. The terms of these funds allow annual distributions of gifts and/or income thereon, subject to the Foundation's unilateral variance power to redirect distributions. No asset is recorded for these funds, other than the annual grant (if any). The balance in these funds as of June 30, 2007 was \$62,761.

Note 4 - Endowment

The assets restricted for endowment consist of contributions of \$1,199,857 and investment return of \$584,935, totaling \$1,784,792, none of which is available for expenditure. Beginning July 1, 2007, up to 50 percent of the earned income or capital growth of the fund may be designated for current project expenditures or reserved for future project expenditures, which will be determined by the endowment allocation committee. The State of Michigan has not implemented law that limits the ability to spend net appreciation.

Note 5 - Receivables

All receivables as of year end for the government's individual major and nonmajor funds are current. Taxes receivable are net of allowances for doubtful accounts of \$197,068.

Kalamazoo Public Library

Notes to Financial Statements June 30, 2007

Note 6 - Capital Assets

Capital asset activity of the Library for the current year was as follows:

	Balance July 1, 2006	Increases	Decreases	Balance June 30, 2007
Capital assets not being depreciated - Land	\$ 133,173	\$ -	\$ -	\$ 133,173
Capital assets being depreciated:				
Buildings	15,828,755	-	-	15,828,755
Furniture, equipment, and automation	3,357,055	176,989	617,908	2,916,136
Materials	3,600,608	727,986	622,611	3,705,983
Subtotal	22,786,418	904,975	1,240,519	22,450,874
Accumulated depreciation:				
Buildings	3,473,154	396,659	-	3,869,813
Furniture, equipment, and automation	2,606,130	319,973	608,721	2,317,382
Materials	2,056,943	612,083	622,611	2,046,415
Subtotal	8,136,227	1,328,715	1,231,332	8,233,610
Net capital assets being depreciated	14,650,191	(423,740)	9,187	14,217,264
Net capital assets	\$ 14,783,364	\$ (423,740)	\$ 9,187	\$ 14,350,437

Depreciation expense was \$1,328,715 for the year ended June 30, 2007.

Kalamazoo Public Library

Notes to Financial Statements June 30, 2007

Note 7 - Long-term Debt

Long-term debt at June 30, 2007 is comprised of the following individual issues:

\$13,300,000 1996 Library facility limited tax general obligation bonds, due in annual installments of \$425,000 to \$1,000,000, beginning May 1, 1999 through May 1, 2014, interest payable at 3.9 percent to 5.4 percent	\$ 7,000,000
\$1,250,000 2002 Library facility limited tax general obligation bonds, due in annual installments of \$25,000 to \$300,000, beginning May 1, 2003 through May 1, 2010, interest payable at 3 percent to 4 percent	<u>835,000</u>
Total	7,835,000
Less current maturities	<u>1,240,000</u>
Total long-term debt	<u><u>\$ 6,595,000</u></u>

Long-term obligation activity for the year ended June 30, 2007 was as follows:

	Beginning Balance	Additions	Reductions	Ending Balance	Amounts Due Within One Year
1996 limited tax bonds	\$ 8,000,000	\$ -	\$ (1,000,000)	\$ 7,000,000	\$ 1,000,000
2002 limited tax bonds	<u>1,020,000</u>	<u>-</u>	<u>(185,000)</u>	<u>835,000</u>	<u>240,000</u>
Total long-term debt	9,020,000	-	(1,185,000)	7,835,000	1,240,000
Retirement liability	<u>200,768</u>	<u>48,144</u>	<u>(34,254)</u>	<u>214,658</u>	<u>28,315</u>
Total long-term obligations	<u><u>\$ 9,220,768</u></u>	<u><u>\$ 48,144</u></u>	<u><u>\$ (1,219,254)</u></u>	<u><u>\$ 8,049,658</u></u>	<u><u>\$ 1,268,315</u></u>

Kalamazoo Public Library

Notes to Financial Statements June 30, 2007

Note 7 - Long-term Debt (Continued)

Debt service requirements at June 30, 2007 were as follows:

Years Ending June 30	Principal	Interest
2008	\$ 1,240,000	\$ 396,118
2009	1,295,000	338,358
2010	1,300,000	277,000
2011	1,000,000	214,000
2012	1,000,000	162,000
2013-2015	2,000,000	162,000
Total	<u>\$ 7,835,000</u>	<u>\$ 1,549,476</u>

Note 8 - Interfund Receivables, Payables, and Transfers

A summary of interfund transfers for the year ended June 30, 2007 is as follows:

Fund	Transfer In	Fund	Transfer Out
Debt service	\$ 1,590,000	General	\$ 1,590,000
Capital improvement	800,000	General	800,000
General	<u>7,422</u>	Other governmental	<u>7,422</u>
Total	<u>\$ 2,397,422</u>	Total	<u>\$ 2,397,422</u>

In 2007, transfers totaling \$2,390,000 were used to finance debt requirements and capital asset acquisitions.

Note 9 - Fund Equity

Reserved/designated fund equity:

General Fund - Designated for cash flow	<u>\$ 2,735,000</u>
Nonexpendable Trust Fund:	
Reserved for Kalamazoo Public Library Endowment	\$ 1,766,362
Reserved for Children's Endowment	<u>18,430</u>
Total	<u>\$ 1,784,792</u>

Note 10 - Defined Benefit Retirement Plans

Available Plans and Covered Employees

Library employees who participated in the Michigan Public School Employees' Retirement System (MPERS), a cost-sharing, multiple-employer public school employee defined benefit plan, while being employees of the school district, are allowed by statute to continue their participation in the MPERS or to elect to participate in the Municipal Employees' Retirement System (MERS), an agent multiple-employer public employee defined benefit plan. New employees of the Library, as of April 2, 1990, can only participate in the MERS.

MPERS

Plan Description

MPERS provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Article 30 of the Regulations of the State of Michigan assigns the authority to establish and amend benefit provisions to the MPERS board of trustees. The MPERS issues a publicly available financial report that includes financial statements and required supplementary information for MPERS. That report may be obtained by writing to MPERS, P.O. Box 30673, Lansing, Michigan 48909-8103 or by calling 1-800-381-5111.

Funding Policy

For the current fiscal year, the Library was required to contribute 17.74 percent of its annual covered payroll. The contribution requirements of the plan members are established, and may be amended, by the MPERS board of trustees. The Library's contributions to the plan for the years ended June 30, 2007, 2006, and 2005 were \$269,250, \$310,075, and \$285,648, respectively, equal to the required contributions for each year.

Postemployment Benefits

Under the MPERS Act, all retirees participating in the MPERS pension plan have the option of continuing health, dental, and vision coverages. Retirees having these coverages contribute an amount equivalent to the monthly cost for Part B Medicare and 10 percent of the monthly premium amount for health, dental, and vision coverages. Required contributions for postemployment healthcare benefits are included as part of the Library's total contribution to the MPERS plan discussed above.

Note 10 - Defined Benefit Retirement Plans (Continued)

MERS

Description of Plan and Plan Assets

The Library's defined benefit pension plan provides retirement, disability, and death benefits to plan members and beneficiaries. The Library's defined benefit pension plan is affiliated with the Municipal Employees' Retirement System of Michigan (MERS), an agent multiple-employer public employee retirement system that acts as a common investment and administrative agent for municipalities in Michigan. Public Act 220 of 1996 of the State of Michigan assigns the authority to establish and amend the benefit provisions to Kalamazoo Public Library. The MERS issues a publicly available financial report that includes financial statements and required supplementary information. That report may be obtained by writing to Municipal Employees' Retirement System of Michigan, 1134 Municipal Way, Lansing, Michigan 48917, or by calling 1-800-767-6377.

Funding Policy

MERS members are required to contribute an amount varying from 0.0 percent to 10.0 percent, depending upon which plan they fall under. The Library is required to contribute at an actuarially determined rate, which is currently 7.74 percent to 12.17 percent of annual covered payroll depending on the plan. The contribution requirements of plan members are established, and may be amended, by MERS.

For the year ended June 30, 2007, the Library's contributions were \$182,478, which were made in accordance with contribution requirements determined by an actuarial valuation of the plan as of December 31, 2004. The employer contribution rate has been determined using the entry age normal cost funding method. Under the entry age normal cost funding method, the total employer contribution is comprised of the normal cost. The employer normal cost is, for each employee, the level of percentage of payroll contribution (from entry age to retirement) required to accumulate sufficient assets at the member's retirement to pay for his or her projected benefit. Significant actuarial assumptions used included (a) 8.0 percent long-term net investment rate of return, (b) projected salary increases of 4.5 percent per year, and (c) 2.5 percent per year cost-of-living adjustments. The actuarial value of MERS assets was determined using techniques that smooth the effects of short-term volatility in the market value of investments over a five-year period.

Kalamazoo Public Library

Notes to Financial Statements June 30, 2007

Note 10 - Defined Benefit Retirement Plans (Continued)

Trend Information:

Year Ended June 30	Annual Pension Cost (APC)	Percentage of APC Contributed	Net Pension Obligation
2003	\$ 120,782	100%	\$ -
2004	129,896	100%	-
2005	146,524	100%	-
2006	161,256	100%	-
2007	182,478	100%	-

Actuarial valuation as of December 31:

	2004	2005	2006
Actuarial value of assets	\$ 1,230,793	\$ 1,530,320	\$ 1,822,676
Actuarial accrued liability (AAL) (entry age)	1,582,887	1,938,212	2,280,301
Unfunded (overfunded) AAL (UAAL)	352,094	407,892	457,625
Funded ratio	78%	79%	80%
Covered payroll	\$ 1,525,378	\$ 1,641,938	\$ 1,967,043
UAAL as a percentage of covered payroll	23%	25%	23%

Note 13 - Stewardship, Compliance, and Accountability

The annual budget is prepared by the Library director and adopted by the Library board of trustees; subsequent amendments are approved by the Library board of trustees. Unexpended appropriations lapse at year end; encumbrances are not included as expenditures. During the current year, the budget was amended in a legally permissible manner.

The budget has been prepared in accordance with accounting principles generally accepted in the United States of America.

The budget statement (budgetary comparison schedule - General Fund) is presented on the same basis of accounting used in preparing the adopted budget.

The budget has been adopted on a functional level; expenditures at this level in excess of amounts budgeted are a violation of Michigan law. There were no significant budget overruns during the year ended June 30, 2007.

Required Supplemental Information

Kalamazoo Public Library

Budgetary Comparison Schedule - General Fund Year Ended June 30, 2007

	Original Budget	Amended Budget	Actual	Variance Favorable (Unfavorable)
Revenue				
Property taxes	\$ 10,704,615	\$ 10,708,587	\$ 10,805,861	\$ 97,274
State grants	378,259	321,448	321,448	-
Charges for services	141,500	141,500	145,541	4,041
District court penal fines	260,000	260,000	308,819	48,819
Investment return	100,000	130,000	151,613	21,613
Other	114,500	127,044	165,964	38,920
Total revenue	11,698,874	11,688,579	11,899,246	210,667
Expenditures - Recreational and cultural				
Salaries	4,675,638	4,616,885	4,517,314	99,571
Benefits	1,960,367	2,131,815	2,017,610	114,205
Materials	1,069,295	1,079,162	955,106	124,056
Utilities	227,423	234,758	219,170	15,588
Supplies	190,975	206,891	189,462	17,429
Facilities management	296,565	316,675	146,902	169,773
Other	1,438,076	1,344,094	1,213,280	130,814
Total expenditures	9,858,339	9,930,280	9,258,844	671,436
Excess of Revenue over Expenditures	1,840,535	1,758,299	2,640,402	882,103
Other Financial Sources (Uses)				
Operating transfers in	5,507	7,422	7,422	-
Operating transfers out	(1,990,000)	(2,390,000)	(2,390,000)	-
Total other financial uses	(1,984,493)	(2,382,578)	(2,382,578)	-
Net Changes in Fund Balance	(143,958)	(624,279)	257,824	882,103
Fund Balance - Beginning of year	3,802,888	3,802,888	3,802,888	-
Fund Balance - End of year	<u>\$ 3,658,930</u>	<u>\$ 3,178,609</u>	<u>\$ 4,060,712</u>	<u>\$ 882,103</u>

Other Supplemental Information

Kalamazoo Public Library

Combining Balance Sheet - Nonmajor Governmental Funds June 30, 2007

	Special Revenue Funds			Total Non- major Governmental Funds
	Agency Gifts	Ready to Read	Gifts and Memorials	
Assets				
Cash	\$ 62,005	\$ 63,538	\$ 21,507	\$ 147,050
Grants receivable	24,350			24,350
Beneficial interest in assets held by Foundation	72,714	-	-	72,714
Total assets	<u>\$ 159,069</u>	<u>\$ 63,538</u>	<u>\$ 21,507</u>	<u>\$ 244,114</u>
Liabilities - Accounts payable	\$ 7,070	\$ 12,723	\$ 273	\$ 20,066
Fund Balance - Unreserved				
Designated	72,714	29,043	-	101,757
Undesignated	79,285	21,772	21,234	122,291
Total fund balance	151,999	50,815	21,234	224,048
Total liabilities and fund balance	<u>\$ 159,069</u>	<u>\$ 63,538</u>	<u>\$ 21,507</u>	<u>\$ 244,114</u>

Kalamazoo Public Library

Combining Statement of Revenues, Expenditures, and Changes in Fund Balances - Nonmajor Governmental Fund Year Ended June 30, 2007

	Special Revenue Funds			Total Non-major Governmental Funds
	Agency Gifts	Ready to Read	Gifts and Memorials	
Revenues				
Investment return	\$ 10,529	\$ 3,222	\$ 1,083	\$ 14,834
Other	<u>36,513</u>	<u>38,943</u>	<u>2,048</u>	<u>77,504</u>
Total revenue	47,042	42,165	3,131	92,338
Expenditures - Recreational and cultural				
Materials	51	43,712	5,040	48,803
Other	<u>15,861</u>	<u>9,244</u>	<u>-</u>	<u>25,105</u>
Total expenditures	<u>15,912</u>	<u>52,956</u>	<u>5,040</u>	<u>73,908</u>
Excess of Revenue Over (Under) Expenditures	31,130	(10,791)	(1,909)	18,430
Other Financing Uses - Operating transfer out	<u>(7,422)</u>	<u>-</u>	<u>-</u>	<u>(7,422)</u>
Net Change in Fund Balance	23,708	(10,791)	(1,909)	11,008
Fund Balance - Beginning of year	<u>128,291</u>	<u>61,606</u>	<u>23,143</u>	<u>213,040</u>
Fund Balance - End of year	<u>\$ 151,999</u>	<u>\$ 50,815</u>	<u>\$ 21,234</u>	<u>\$ 224,048</u>

August 31, 2007

To the Audit Committee
Kalamazoo Public Library

We have recently completed our audit of the financial statements of Kalamazoo Public Library for the year ended June 30, 2007. The purpose of this communication is to provide you with additional information regarding the scope and results of our audit that may assist you with your oversight responsibilities of the financial reporting process for which management is responsible. This report is intended solely for the use of the audit committee, board of trustees, and others within the organization.

Auditor's Responsibility Under Auditing Standards Generally Accepted in the United States of America

We conducted our audit of the financial statements of Kalamazoo Public Library in accordance with auditing standards generally accepted in the United States of America. The following paragraphs explain our responsibilities under those standards.

Management has the responsibility for adopting sound accounting policies, for maintaining an adequate and effective system of accounts, for the safeguarding of assets, and for devising an internal control structure that will, among other things, help assure the proper recording of transactions. The transactions that should be reflected in the accounts and in the financial statements are matters within the direct knowledge and control of management. Our knowledge of such transactions is limited to that acquired through our audit. Accordingly, the fairness of representations made through the financial statements is an implicit and integral part of management's responsibility. We may make suggestions as to the form or content of the financial statements or even draft them, in whole or in part, based on management's accounts and records. However, our responsibility for the financial statements is confined to the expression of an opinion on them. The financial statements remain the representations of management.

The concept of materiality is inherent in the work of an independent auditor. An auditor places greater emphasis on those items that have, on a relative basis, more importance to the financial statements and greater possibilities of material error than with those items of lesser importance or those in which the possibility of material error is remote. For this purpose, materiality has been defined as "the magnitude of an omission or misstatement of accounting information that, in light of surrounding circumstances, makes it probable that the judgment of a reasonable person relying on the information would have been changed or influenced by the omission or misstatement."

An independent auditor's objective in an audit is to obtain sufficient competent evidential matter to provide a reasonable basis for forming an opinion on the financial statements. In doing so, the auditor must work within economic limits; the opinion, to be economically useful, must be formed within a reasonable length of time and at reasonable cost. That is why an auditor's work is based on selected tests rather than an attempt to verify all transactions. Since evidence is examined on a test basis only, an audit provides only reasonable assurance, rather than absolute assurance, that financial statements are free of material misstatement. Thus, there is a risk that audited financial statements may contain undiscovered material errors or fraud. The existence of that risk is implicit in the phrase in the audit report, "in our opinion."

Significant Accounting Policies

Auditing standards call for us to inform you regarding the initial selection of, and change in, significant accounting policies or their application. In addition, we are expected to inform you about the methods used to account for significant unusual transactions and the effect of significant accounting policies in controversial or emerging areas for which there is a lack of authoritative guidance or consensus. There were no significant unusual transactions or controversial or significant emerging areas for which new accounting policies were needed.

Management's Judgments and Accounting Estimates

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's current judgments. Auditing standards call for us to report to you about accounting estimates that are particularly sensitive because of their significance to the financial statements or because of the possibility that future events affecting them may differ markedly from management's current judgments. Further, we are expected to report to you about the process used by management in formulating particularly sensitive accounting estimates and about the basis for our conclusions regarding the reasonableness of those estimates. We noted no matters related to sensitive accounting estimates.

Audit Adjustments

Auditing standards call for us to report to you significant audit adjustments that, in our judgment, may not have been detected except through the auditing procedures we performed. As a result of our audit, no significant adjustments were made to the financial statements.

Auditing standards also require us to inform the audit committee about uncorrected possible financial statement adjustments identified by us during the current engagement and pertaining to the latest period presented, which were determined by management to be immaterial, both individually and in the aggregate, to the financial statements taken as a whole. A summary of the unrecorded possible financial statement adjustments is included as an attachment to this letter.

Disagreements with Management

There were no disagreements with management over the application of accounting principles or the basis for management's judgments about accounting estimates. Additionally, there were no disagreements regarding the scope of the audit, disclosures to be included in the financial statements, or the wording of the auditor's report.

Consultation with Other Accountants

When management consults with other accountants about significant accounting and auditing matters, auditing standards require that we present our views on those matters to you. To our knowledge, there were no such consultations with other accountants.

We welcome any questions you may have regarding the foregoing comments and we would be happy to discuss any of these or other questions that you might have at your convenience.

Very truly yours,

Plante & Moran, PLLC

A handwritten signature in black ink that reads "Thomas H Cole III". The signature is written in a cursive, flowing style.

Thomas H. Cole, III, CPA
Partner

Client: **Kalamazoo Public Library**
 Opinion Unit **General Fund (Major Governmental Fund)**
 Y/E: **6/30/2007**

SUMMARY OF UNRECORDED POSSIBLE ADJUSTMENTS

Increases (Decreases)

Ref. #	Description of Misstatement	Assets	Liabilities	Fund Balance	Revenue	Expenditures
Known Misstatements:						
AI	To record state aid received within 60 days of year end	\$ 47,048			\$ 47,048	
Estimate Adjustments:						
	None					
Implied Adjustments:						
	None					
		-	\$ -	\$ -	-	\$ -
	Combined effect	<u>\$ 47,048</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 47,048</u>	<u>\$ -</u>

 Ann Rohrbaugh, Library Director

 Diane Schiller, Head of Budget & Finance